

MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –July 9th, 2024

On **July 9th, 2024**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:05pm. **Roll Call:** Council members: Hanisch, Vogel, and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 24-111

Moved by council Hanisch, seconded by council Vogel for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 24-112

Moved by council Hanisch, seconded by council Vogel for approval of the June 5th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Action 24-113

Moved by council Vogel, seconded by council Scheff, for approval to appoint LaDawn Ripperda as the 2024 Campground Host for Montrose. **Roll Call:** All favored no opposition. Motion carried.

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Action 24-115

Moved by council Hanisch, seconded by council Scheff, for approval of Resolution 2024-006 Lot 16A and 17A of Horstman Addition. **Roll Call:** All favored no opposition. Motion carried.

Citizen Kludt brought forward concerns on Lynn Ave of some type of blockage keeping the normal drainage of water from occurring causing backup of water at #1215 and north. The council discussed possible jetting of the culvert. Kludt asked to have the culvert moved and the council explained involvement of digging up other people's yards. The council will look into the situation further.

Action 24-116

Moved by council Scheff, seconded by council Hanisch, to move the State Representative visit lower on the agenda until his arrival at the meeting. **Roll Call:** All favored no opposition. Motion carried.

FO discussed the flood workflow and mitigation steps for future floods that was documented during the June 21st flood event. FO shared the crisis tracking list that was submitted to the county and FEMA. FO shared the Insurance claims list for the SDPAA adjuster that will be coming on Thursday. Council shared mitigation ideas of purchasing a larger trailer mount water pump for manhole pumping needs on 1st and 2nd avenues.

FO discussed an update on how we calculate a front footage levy for property 310 S 1st Ave, based on prior documentation from a 2020 inventory list from a prior finance officer. FO has been in conversation with SECOG and the county on this issue to see what kind of updating Montrose needs to do with front footage. Diamond mapping software may be an option assisting in water, sewer and property footage documentation in the future. Council wants the FO to check further into the software capability and investigate what other towns are doing for city mapping.

State Representative Drew Peterson was present to discuss disaster recovery efforts in working with the county and FEMA from a legislative and state level. Council Hanisch discussed the need to alter the HWY38 bridge as we are not getting the volume of water under the bridge we need, and an emergency spillway needs to be put in. Drew encouraged the public to visit the Department of Public Safety website for residential FEMA reporting forms when they become available.

Citizen Bellin asked the council when they knew the flood was going to occur. The council's answer was Friday morning as it was occurring. The Mayor, council and FO all reached out to McCook County emergency management the day prior to touch base regarding all the rainfall. The Mayor ordered a truck load of sand for sandbagging just in case the day before. The state representative mentioned that they are working on water level/rising river reporting data for accuracy discrepancies. Possible mitigation items would also be river dredging, berms and dikes and of course the HWY 38 bridge emergency spillway. These are all not part of City property, so changes would have to come through the county or at the state level.

OLD BUSINESS:

City Punch list was reviewed by council.

Council Hanisch will continue to look into a new pool diving board cost.

Action 24-117

Moved by council Hanisch, seconded by council Vogel, to table the sealed bids and city building sale on 117 W Main Street for another meeting. **Roll Call:** All favored no opposition. Motion carried.

Action 24-118

Moved by council Scheff, seconded by council Hanisch, for approval of 1st Reading of ORD No. 2024-006 new fencing guidelines for zoning. **Roll Call:** All favored no opposition. Motion carried.

Action 24-119

Moved by council Hanisch, seconded by council Scheff for approval of 1st Reading of ORD 2024-008 Budget Supplement. **Roll Call:** All favored no opposition. Motion carried.

Discussion on the Fire Hydrant on Michael circle was tabled until another meeting as we are waiting for a cost estimation from Twedt Construction.

NEW BUSINESS:

Sheriff Reports reviewed.

The County plans on replacing the bridge on the west side of the school in 2028. The county will add a bike path to the east side of the bridge for future use if Montrose does a bike trail someday. Meeting invites will go out to Josh during project planning.

FO discussed the posting of vegetation nuisance on Gordon property: parcel #19.05.0301. Property cleanup charges will be assessed to property owner and then handed over to the county if cleanup is not done.

Action 24-120

Moved by council Hanisch, seconded by council Vogel, for approval to appoint Alex Binder as council president, Nick Vogel as Vice President, Alex Binder over utilities, Nick Vogel and Jasen Hanisch over Parks/Rec, Susie Painter over Finance and Jasen Hanisch and Nick Vogel over the streets department. **Roll Call:** All favored no opposition. Motion carried.

Action 24-121

Moved by council Hanisch, seconded by council Vogel, for approval to appoint Cliff Hallem as the Zoning Administrator. **Roll Call:** All favored no opposition. Motion carried.

FO explored the option for a pool aerobics instructor for citizens in the Montrose pool. FO reached out to the McCook Wellness program in Salem, and a couple citizens in town to see if there was interest in being an instructor. At this time, the class will be tabled as we couldn't find a local instructor to start a class. If there is any interest, please reach out to city hall as we would like to be able to offer pool aerobics classes if possible. Certifications are not necessary.

DEPARTMENT REPORTS

Maintenance Hanisch discussed open sewer lines found in the trailer park south of town during the flood event in June. This directly caused water pumping issues with the lift station. The council directed the FO to send out a certified letter to the property owner for the need to cap these sewer lines and an inspection will be done 60 days to the date of the letter. Non-compliance will result in a sewer charge per lot, per month.

Street repair plans are now at the top of the list as flood cleanup has been completed. Street priorities have changed due to the flood. Hanisch will work with Twedt construction to get things going.

Great Plains Structures Water Tower Inspection and Cleaning report reviewed by the council. Hanisch stated he fixed the mixer cord and stirrator within the standpipe. Hanisch stated the need for a consistent budget for a 3 year inspection and cleaning for the standpipe and replacement of anodes to keep ahead of water tower maintenance.

Sewer Lagoons water transfers happened between pond #1 and pond #2. The city did not have to discharge any sewer water into the river during the flood event.

Hanisch asked the FO to message the community about awareness of sewage debris flushing in homes and businesses. There was plugged sewer pumps again at the lift station.

Hanisch discussed the cost of the grasshopper motor rebuild kit at \$1,500 plus labor to have him do it vs. \$5,000 to have another vendor fix the motor, vs. purchasing a new commercial mower. The council requested Hanisch to price out a snowplow blade for the pay loader first and table the lawn mower discussion for the next council meeting.

Action 24-122

Moved by council Vogel, seconded by council Scheff, for approval of council Hanisch to review the annual city property insurance policy and approval of the insurance premiums if needed pending Hanisch's detailed review of property values and contents. **Roll Call:** All favored no opposition. Motion carried.

Collections account tabled until next month's council meeting pending FO cost assessment of collection agency.

Action 24-123

Moved by council Vogel, seconded by council Scheff, for approval to switch from MCI long distance service to Golden West long distance service for a better monthly fee for the office and campground landline phones. **Roll Call:** All favored no opposition. Motion carried.

Montrose Area Foundation has graciously given the City of Montrose a \$5,000 pledge to replace the Softball restroom partitions and possibly the baseball restroom partitions. This pledge expires in June 2025.

Action 24-124

Moved by council Hanisch, seconded by council Vogel for approval of Resolution No. 2024-005 Front Foot Levy. **Roll Call:** All favored no opposition. Motion carried.

FO presented the 2025 Appropriations Budget ORD 2024-008 for council review. FO pointed out the payroll proposals, and the snow removal services lines. 1st Reading will be held Sept. 10th with a special meeting scheduled in September for the 2nd reading.

End of month bank account balances reviewed by council. Campground Revenue and Pool Expenses and Revenue reviewed by the council.

JULY VOUCHERS:

PAID Between Meetings

29490e	FEDERAL TAX PAYMENT	6/21/24	\$1,444.49	Payroll Taxes
29491e	FEDERAL TAX PAYMENT	7/3/24	\$2,814.63	Payroll Taxes
00006e	CAMPGROUND PAYMENTS	6/10/24	\$198.00	Campspot Fees for May
00008e	CAMPSPOT	6/30/24	\$898.10	FLOODING REFUNDS for Campers
00009e	CAMPSPOT	7/5/24	\$410.30	Campspot Fees for June
30307	MCI	7/2/24	\$48.46	Long Distance Calling for OFC
30308	MENARDS	7/2/24	\$193.01	Baseball building repairs; Camphost Internet supplies
24995e	MISC.	6/30/24	\$14.00	UB-NSF fees for Wallenkamp
30309	PUTHOFF REPAIR	7/2/24	\$26.16	Lawnmower Repairs-Grasshopper
29492e	SD DOR	7/3/24	\$218.29	Garbage Tax Reporting for June
29493e	SD DLR	7/3/24	\$3.69	2nd Quarter State Unemployment Fees
30306	SD RETIREMENT SYSTEM	7/1/24	\$949.52	Reporting for June
30296	SF HUMANE SOCIETY	6/10/24	\$88.20	Wild Animal Trip Charge-OFC BAR
30300	THE SECURITY STATE BANK	6/20/24	\$7,236.03	5 Picnic Tables for Campground; Pool; Parks/Rec; Water Sample
30297	WALLENKAMP, AMANDA	6/14/24	\$369.55	Church Ave Water Deposit

PAID at Council Meeting

30310	A&B BUSINESS	7/9/24	\$229.94	Monthly IT Service; Printer Contract
30311	A-1 PORTA PROS, INC.	7/9/24	\$185.00	Portable Toilet Rentals for FLOOD
30312	ACE HARDWARE	7/9/24	\$47.98	Pool mouse traps; repellent
30313	ADDY DISPOSAL	7/9/24	\$3,291.00	Monthly Garbage Fee
30314	BADGER METER	7/9/24	\$54.16	Network Charges and Communication Fees
30315	BENDERS SEWER & DRAIN	7/9/24	\$672.00	FLOOD expense; Sewer drain cleanout to lagoon
30316	BIERSCHBACH EQUIPMENT	7/9/24	\$2,640.32	Water Pump parts for FLOOD expense
30317	CITY OF MONTROSE	7/9/24	\$1,021.31	Monthly UB Bill
30318	COURTNEY HERNANDEZ	7/9/24	\$196.47	Portable Toilet Rentals for FLOOD
30319	GOLDEN WEST	7/9/24	\$410.93	Monthly Office Phone Bill
30320	HAWKINS, INC.	7/9/24	\$3,617.35	Pool Chemicals
30321	HYDRO TECH SERVICE	7/9/24	\$663.00	Pull & Inspect Lift Station Pumps-FLOOD EXP
30322	KINGBROOK RURAL WATER	7/9/24	\$5,351.50	Monthly Water Purchase-Usage
30323	MC & R POOLS	7/9/24	\$150.92	Pool Filter Parts
30324	MCCOOK CO. AUDITOR	7/9/24	\$1,570.84	Monthly Sheriff Fee
30325	MIDAMERICAN ENERGY	7/9/24	\$37.15	June Usage
30326	MONTROSE GAS PLUS	7/9/24	\$1,440.91	Fuel for Flood Event; City Equip Fuel Costs
30327	NEW CENTURY PRESS	7/9/24	\$247.62	Mtg Minutes; ORD; Public Notice
30328	PUTHOFF REPAIR	7/9/24	\$562.80	Grasshopper Engine Repairs

30329	REYNOLDS EXCAVATING, INC	7/9/24	\$1,080.00	Gravel for roads repair-FLOOD
30330	SOUTHEASTERN ELECTRIC COOP	7/9/24	\$4,101.76	Monthly Electric Bill
30331	STAN HOUSTON EQUIPMENT CO	7/9/24	\$240.00	Campground Equip Repairs
30332	THE SECURITY STATE BANK	7/9/24	\$906.15	Finance; OFC; Pool; Community Center; Flood; Trees; Mailings
30333	TYSDAL SNOW REMOVAL	7/9/24	\$1,088.24	Road Repair-FLOOD
30334	US BANK, N.A.	7/9/24	\$11,703.04	DW1 and CW2 Loans
30335	ZAPP HARDWARE	7/9/24	\$76.39	CAMP bath house repairs
	TOTAL PAID:		\$56,499.21	

Payroll

	Finance Officer		\$4,076.92	2 pay periods - June
	Office Admin		\$462.00	2 payperiods - June
	Seasonal Mowers		\$985.04	2 payperiods - June
	Seasonal Pool Staff		\$4,310.90	2 payperiods - June
	Certified Operator Temp.		\$100.00	Monthly June
	Maintenance Technician		\$3,880.63	2 payperiods - June
	Jasen Hanisch		\$300.00	Pool Plumbing Help
	TOTAL SALARIES:		\$14,115.49	
	GRAND TOTAL:		\$66,434.07	

Action 24-125

Moved by council Vogel, seconded by council Scheff, for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: Citizen Cleveland sees a need for the camp bathhouse floor to be re-done. Possible epoxy coating. Council will consider this need.

Action 24-126

Moved by council Hanisch, seconded by council Vogel to enter into Executive Session at 8:51pm. **Roll Call:** All favored no opposition. Motion carried.

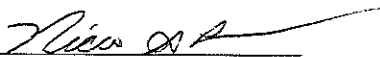
Action 24-127

Moved by council Vogel, seconded by council Hanisch to Exit Executive Session at 9:35pm. **Roll Call:** All favored no opposition. Motion carried.

Action 24-128

Moved by council Hanisch, seconded by council Scheff to **Adjourn** at 9:36pm. **Roll Call:** All favored no opposition. Motion carried.

Attest:


 Nicole Siemonsma
 Finance Officer


 City Mayor or Council President

Published once at the approximate cost of: \$156.50
 Publish Date: 7-18-24

**PUBLIC NOTICE
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UN-APPROVED MINUTES
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Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)

TROY SCHWANS of said County and State, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said County of McCook for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....

Montrose City Council Meeting
Unapproved Minutes
7-9-24.....

a printed copy of which is hereto attached, was printed and published in the newspaper for..... weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on..... 7/18, 2024

the second publication on.....,20

the third publication on.....,20

the fourth publication on.....,20

the fifth publication on.....,20

the sixth publication on.....,20

and the last publication on.....,20

that \$156.50, being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

.....
Subscribed and sworn to before me this..... 1st

day of..... August..... 20 24

..... Luann McKillop

Notary Public..... McCook..... County

My commission expires..... 1-23-30